

**NEATH PORT TALBOT COUNTY BOROUGH COUNCIL  
STANDARDS COMMITTEE  
APPOINTMENT OF INDEPENDENT MEMBERS**

**Introduction**

1. In accordance with Section 53 of the Local Government Act 2000 and The Standards Committees (Wales) Regulations 2001, the Council is seeking to appoint one person to serve as “independent members” of its Standards Committee. This is an important role within the ethical framework of the Council which is intended to ensure that conduct in the Council and the Town and Community Councils in its area is of an appropriate standard.

**The Standards Committee**

2. This Standards Committee has overall responsibility for maintaining and promoting the Council’s ethical standards, advising on issues relating to Code of Conduct for Members and developing any training arrangements in regard to conduct and ethics. The Standards Committee may receive referrals from the Public Services Ombudsman for Wales from time to time and will then determine whether the actions of any of its Councillors are in breach of the Code of Conduct for Members and apply sanctions. It has similar duties for Town and Community Councils in this area.

**Independent Members**

3. The criteria for selection and the qualities sought from candidates are that applicants have:-
  - A sense of objectivity;
  - strong personal integrity;
  - respect for others;
  - the ability to act with discretion;
  - the ability to evaluate facts and evidence and formulate objective judgements;
  - to be an effective listener and communicator, and
  - a strong belief in pursuing and preserving ethical values in public life.

4. Independent Members must also be able to meet the required time commitment and flexibility necessary to ensure the efficient running of the Standards Committee and respond to certain requests at short notice. It is expected there will be at least four meetings a year although there may be more depending on business transacted. The Standards Committee will choose from amongst the independent members a Chair and Vice-Chair. Leadership and presentation qualities may, therefore, be required.
5. A detailed knowledge of local government is not necessary although it would be an advantage to have some experience relative to the type of work of Standards Committees or Committees dealing with ethics or standards in any environment.

### **Eligibility to serve as Independent Members**

6. The Council cannot (subject to the proviso in Paragraph 7 below) consider applications from the following persons:-
  - (a) Current Members, officers or employees, or the civil partners or spouses of current Members, officers or employees, of the Council or any Town/Community Councils situated within the Council's area.
  - (b) Past Members, officers or employees, or the civil partners or spouses of past Members, officers or employees, of the Council or any Town/Community Councils situated within its area.
  - (c) Current Members, officers or employees of any other County Council, County Borough Council, Brecon Beacons National Park Authority or the Mid & West Wales Fire and Rescue Authority (or any legal successors of these National Park and Fire & Rescue Authorities) or any civil partners or spouses of such Members, officers or employees.

[For the purposes of (a), (b) and (c) above a person shall not be regarded as being a "Member" of the Council, a Town/Community Council, the National Park or the Fire & Rescue authorities where that person is a Member of such a body solely by virtue of the fact that he/she has been appointed to that body as an Independent Member of its Standards Committee.]

7. Past Members, officers or employees of other County Councils, County Borough Councils, the Brecon Beacons National Park or the Mid & West Wales Fire and Rescue authorities, or their civil partners or spouses, may apply to become Independent Members of the Council's Standards Committee provided that:-
- a) They or their civil partners/spouses, have ceased to be Members, officers or employees of those bodies for a period of at least 12 months prior to their applications being made to become an Independent Member of the Council's Standards Committee, and
  - (b) Such applicants have never been a Member, officer or employee of the Council and/or one of the Town/Community Councils in its area.

[For the purposes of this paragraph a person is not to be regarded as a "Member" of such a body solely by virtue of the fact that he/she has been appointed to that body as an Independent Member of its Standards Committee.]

8. Further, to be eligible for appointment to and thereafter to continue membership of the Standards Committee, an independent member must:-
- Satisfy the requirements for membership contained in Section 53 of the Local Government Act 2000 and Regulations made thereunder.
  - Be over 18 and preferably by a registered elector for the County Borough of Neath Port Talbot;
  - Be a well respected person of standing and good character who is independent both of the County Borough Council and Town and Community Councils in its area, and local politics;
  - Provide two referees
  - Not be disqualified under Section 80 of the Local Government Act 1972 or any other enactment;
9. Applicants should not
- Be a close relative (parent, partner, brother, sister or child) of any member or holder of any politically restricted post in the County Borough Council or any Town or Community Council in its area;

- Be a Member (including a co-opted Member) of any Committee, Sub Committee, Joint Committee or Panel connected to the Neath Port Talbot Council Borough Council;
- Be a representative nominated by the Local Authority to serve on a School Governing Body;
- Be an official or employee of a Trade Union whose members include persons in Local Authority employment;
- Be a person with a significant commercial relationship with the Council

(Section 80 and 81 of The Local Government Act 1972 and definitions for being judged as being independent of the Council and local politics is set out in the application pack)

10. Selection for membership may also take account of the balance of the Committee as a whole including diversity, the ability to speak Welsh and the geographical spread of its membership.
11. While the following will not necessarily be matters which disqualify someone from consideration for membership, every applicant will be required to disclose criminal convictions which have not been spent and membership of political parties or trade union or trade or employers association or professional association or any other organisations, clubs or societies including those with secret activities or membership.

## **Application**

12. It is anticipated that assessments and interviews will take place in May with the appointments being confirmed shortly afterwards. One independent member will be appointed to serve for 4 years, subject to terms of appointment/termination as agreed by the County Borough Council.

## **Expenses and Remuneration**

13. Independent Members will be remunerated at the rate of £105 for a half day and £210 for a day. Approved travel expenses will be payable in accordance with Council's scheme of Remuneration for Members.

14. A letter of application describing how you meet the above requirements and criteria, together with a detailed CV accompanied by at least two references and the completed application form and spent convictions form from the application pack should be forwarded to Mr Craig Griffiths, Head of Legal and Democratic Services, Neath Port Talbot County Borough Council, Civic Centre, Port Talbot, SA13 1PJ. The closing date for applications is 1<sup>st</sup> September 2022